



OVERVIEW AND SCRUTINY EXERCISE SCOPING CHECKLIST

This form is to assist Members to scope the overview and scrutiny exercise in a focused way and to identify the key issues it wishes to investigate.

- Topic: **Artrix Outreach Provision**

- Specific subject areas to be investigated:

- **The projects covered by the outreach work, including number of young people involved in each project.**

- Possible key outcomes:

(i.e. please state what Members hope to achieve through this investigation):

- **To ensure that the outreach provision is successful and reaches those within the community that may be otherwise excluded from such activities**
- **That the provision of outreach work contributes to the tackling of anti social behaviour within the District**
- **Value for money is achieved from the service**

- Should the relevant Portfolio Holder(s) be invited to give evidence? **YES**

- Which officers should be invited to give evidence?

(Please state name of officer and/or job title)

**Head of Leisure & Cultural Services
Arts Development and Events Officer**

- Should any external witnesses be invited to give evidence? **YES***

If so, who and from which organisations?

**Education & Outreach Worker, The Artrix Centre
Artistic Director, The Artrix Centre**

- What key documents/data/reports will be required?

Quarterly and annual performance reports

- Is it anticipated that any site visits will be required? **YES ***
If so, where should members visit?

Possible visits to outreach projects.

- Should a period of public consultation form part of the exercise? **NO***
If so, on what should the public be consulted?

(Please Note: A separate press release requesting general comments/suggestions from the public may be issued in the normal way at the beginning of the investigation if deemed appropriate)

- Have other authorities carried out similar overview and scrutiny exercises? **NO***
If so, which authorities?

Not to the best of our knowledge.

- Will the investigation cross the District boundary? **YES/NO***
If so, should any other authorities be invited to participate? **NO***
If yes, please state which authorities:

Possibly as it is understood that Outreach work is carried out in both Redditch and Kidderminster – further investigation is required in respect of this.

- Would it be appropriate to co-opt anyone on to the Task Group/Board whilst the Overview and Scrutiny exercise is being carried out? **NO***
If so, who and from which organisations?

- What do you anticipate the timetable will be for the Overview and Scrutiny exercise?

Final report to be presented to the Overview & Scrutiny Board meeting on 24th February 2014

(*Delete as appropriate)